

STOCKBRIDGE COMMUNITY SCHOOLS  
100 Price Avenue  
Stockbridge, Michigan 49285

**Board of Education Meeting**

Work Session #4 – February 25<sup>th</sup> 2019  
Junior/Senior High School Media Center – 6:00pm

MINUTES

- I. Call to Order  
Meeting called to order at 6:04pm by President Graham
- II. Pledge of Allegiance
- III. Roll Call  
Members Present: Trustee, Christopher Kruger; Vice President, Kary Gee; President, Carrie Graham; Trustee, Larry Ostrander; Trustee, Garrick Rochow; Treasurer, Cindy Lance  
  
Members Absent: Secretary Heeney  
  
Others in Attendance: Business Manager, Tracey Wooden; Principal, Jeffrey Trapp, Principal, Meghan Kunzelman; Principal Brad Edwards; Principal, Sarah Bentley; Janice Armstrong
- IV. Public Comments  
None
- V. Board of Education Comments  
None
- VI. Discussion/Action Items
  1. Motion to Amend Agenda  
Motion made by Lance and seconded by Ostrander to amend the February 25, 2019 agenda. Passed 6-0
  2. Trespass Letter  
Motion made by Kruger and seconded by Ostrander to approve the Trespass Letter dated February 25<sup>th</sup> 2019, as presented. Passed 6-0

3. Financial Update/Mid-Year Adjustment – Tracey Wooden  
Business Manager Tracey Wooden presented the Board with an update on current financials and the fiscal year 2018 mid-year adjustments.
4. Business Office Procedures Manual – Tracey Wooden  
Business Manager Tracey Wooden led a discussion about the Business Office Procedures Manual audit requirement.
5. Curriculum and Testing Update – Michelle Hilla  
Director of Instruction Michelle Hilla reviewed curriculum information and testing results with the Board.
6. Junior High Scheduling Discussion – Meghan Kunzelman and Jeff Trapp  
Junior and Senior High School Principals Meghan Kunzelman and Jeff Trapp discussed scheduling options for the Junior High beginning with the 2019-2020 school year.
7. Athletic Trainer Update – Meghan Kunzelman  
Athletic Director Meghan Kunzelman updated the Board on current and perspective athletic training services.

VII. Schedule of Meetings

VIII. Closed Session

Motion made by Kruger and seconded by Ostrander to convene into closed session for the purpose of discussing support staff strategy and negotiations in ordinance with M.C.L. 15.267, 15.268 at 8:17pm. Passed 6-0

IX. Open Session

Motion made by Kruger and seconded by Ostrander to convene into open session at 8:35pm. Passed 6-0

X. Adjournment

Motion made by Kruger and seconded by Ostrander that Work Session meeting #4 of the Stockbridge Community School District Board of Education be adjourned at 8:36pm. Passed 6-0